# C:\Users\mmorell.EXTRUDE\Desktop\ZARBANA LOGO PLAIN (133x100).jpgZarbana Aluminum Extrusions

### Employment Application

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Applicant Information | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Last Name | | |  | | | | | | | | First |  | | | | | | | | | M.I. | | Date | |  | |
| Street Address | | | |  | | | | | | | | | | | | | | | | | Apartment/Unit # | | | |  | |
| City |  | | | | | | | | | | State |  | | | | | | | | | ZIP |  | | | | |
| Primary Phone |  | | | | | | | | | | E-mail Address (**Need** for benefits information) | | | |  | | | | | | | | | | | |
| Date Available | | | |  | | | | |  | | |  | | | | | | | | Desired Salary | | |  | | | |
| Position Applied for | | | | | | | | | | | | | Shift Preference (Circle choices) 1 2 3 ANY | | | | | | | | | | | | | |
| Are you a citizen of the United States? | | | | | | | | YES | | NO | | If no, are you authorized to work in the U.S.? | | | | | | | | | | | | YES | | NO |
| Do you have a valid driver’s license or state ID card? | | | | | | | | YES | | NO | |  | | | | | | | | | | | |  | |  |
| Have you ever worked for this company? | | | | | | | | YES | | NO | | If so, when? | | | | |  | | | | | | | | | |
| Have you ever been convicted of a felony? | | | | | | | | YES | | NO | | If yes, explain | | | | |  | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Education | | | | | | | | | | | | | | | | | | | | | | | | | | |
| High School | | |  | | | | | | | Address | |  | | | | | | | | | | | | | | |
| From | |  | | | To |  | Did you graduate? | | | YES | | NO | | | | Degree | | |  | | | | | | | |
| College | |  | | | | | | | | Address | |  | | | | | | | | | | | | | | |
| From | |  | | | To |  | Did you graduate? | | | YES | | NO | | | | Degree | | |  | | | | | | | |
| Other | |  | | | | | | | | Address | |  | | | | | | | | | | | | | | |
| From | |  | | | To |  | Did you graduate? | | | YES | | NO | | | | Degree | | |  | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| References | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Please list three **professional** references. | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Full Name | | |  | | | | | | | | | | | Relationship | | | | |  | | | | | | | |
| Company | | |  | | | | | | | | | | | Phone | | | | ( ) | | | | | | | | |
| Address | | |  | | | | | | | | | | | | | | | | | | | | | | | |
| Full Name | | |  | | | | | | | | | | | Relationship | | | | |  | | | | | | | |
| Company | | |  | | | | | | | | | | | Phone | | | | ( ) | | | | | | | | |
| Address | | |  | | | | | | | | | | | | | | | | | | | | | | | |
| Full Name | | |  | | | | | | | | | | | Relationship | | | | |  | | | | | | | |
| Company | | |  | | | | | | | | | | | Phone | | | | ( ) | | | | | | | | |
| Address | | |  | | | | | | | | | | | | | | | | | | | | | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Previous Employment | | | | | | | | | | | | | | | | | | | |
| Company | | |  | | | | | | | | | Phone | ( ) | | | | | | |
| Address | |  | | | | | | | | | | Supervisor | |  | | | | | |
| Job Title | |  | | | | | | | | Starting Salary | | $ | | | Ending Salary | | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | | | | |
| From |  | | | | To | |  | | Reason for Leaving | |  | | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | | | YES | NO |  | | | | | | |
| Company | | |  | | | | | | | | | Phone | ( ) | | | | | | |
| Address | |  | | | | | | | | | | Supervisor | |  | | | | | |
| Job Title | |  | | | | | | | | Starting Salary | | $ | | | Ending Salary | | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | | | | |
| From |  | | | | To | |  | | Reason for Leaving | |  | | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | | | YES | NO |  | | | | | | |
| Company | |  | | | | | | | | | | Phone | ( ) | | | | | | |
| Address | |  | | | | | | | | | | Supervisor | |  | | | | | |
| Job Title | |  | | | | | | | | Starting Salary | | $ | | | Ending Salary | | | | $ |
| Responsibilities | | | | |  | | | | | | | | | | | | | | |
| From |  | | | | To | |  | | Reason for Leaving | |  | | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | | | YES | NO |  | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |
| Military Service | | | | | | | | | | | | | | | | | | | |
| Branch | |  | | | | | | | | | | | | From | |  | To |  | |
| Rank at Discharge | | | | | |  | | | | | | | |  | | | | |  |
|  | | | | | | | |  | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |
| Disclaimer and Signature (Please read Carefully) | | | | | | | | | | | | | | | | | | | |
| I understand that this application is not a contract, offer or promise of employment. I acknowledge that employment with the company is on an employment at will basis.  I further understand that I am responsible for being familiar with Zarbana Aluminum Extrsions’ policies, rules and regulations, and I understand that the company has complete discretion to modify its policies, rules, regulations and practices at any times, to the extent permitted by federal, state and local law, except that it will not modify its policy of employment at will.  I certify that my answers are true and complete to the best of my knowledge.  If this application leads to employment, I understand that false or misleading information in my application or interview  may result in my release. | | | | | | | | | | | | | | | | | | | |
| Signature | | | |  | | | | | | | | | | | | Date |  | | |